

**BLACKBERRY TOWNSHIP
BUDGET/APPROPRIATION ORDINANCE
Town 2023/2024- 1**

KANE COUNTY CLERK

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES OF BLACKBERRY TOWNSHIP, KANE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING APRIL 1, 2023 ENDING MARCH 31, 2024.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF BLACKBERRY TOWNSHIP, KANE COUNTY, ILLINOIS

SECTION 1 THAT THE AMOUNTS HEREINAFTER SET FORTH, OR SO MUCH THEREOF MAY BE AUTHORIZED BY LAW, AND AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF BLACKBERRY TOWNSHIP, BE AND THE SAME ARE HEREBY APPROPRIATED FOR THE TOWN PURPOSES OF BLACKBERRY TOWNSHIP, KANE COUNTY, ILLINOIS, AS HEREINAFTER SPECIFIED FOR THE FISCAL YEAR BEGINNING APRIL 1, 2023 ENDING MARCH 31, 2024.

SECTION 2: THAT THE FOLLOWING BUDGET CONTAINING AN ESTIMATE OF REVENUES AND EXPENDITURES IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, GENERAL ASSISTANCE FUND, CEMETERY FUND AND THE MENTAL HEALTH SERVICES FUND.

GENERAL TOWN FUND

BEGINNING BALANCE		\$	847,891
ESTIMATED REVENUES			
311 Property Tax	\$	816,414	
320 INC BOARD	\$	61,481	
330 General Assistance/home relief	\$	1,033	
335 Cemetery	\$	3,000	
342 Replacement Tax	\$	10,000	
381 Interest Income	\$	500	
382 Dividend Income	\$	1,000	
389 Miscellaneous Income	\$	2,000	
TOTAL ESTIMATED REVENUES		\$	895,428
TOTAL ESTIMATED FUNDS AVAILABLE		\$	1,743,319
BUDGETED EXPENDITURES			
1.1 Administration	\$	499,660	
1.2 Assessor	\$	255,851	
General Town Fund sub total			\$ 755,511
1.3 Cemetery	\$	44,550	
1.4 General assistance/home relief	\$	1,500	
1.5 INC BOARD	\$	61,481	
Cemetery, General Assistance, INC sub total			\$ 107,531
TOTAL EXPENDITURES/APPROPRIATIONS		\$	863,042
ENDING BALANCE MARCH 31, 2024		\$	880,277

1.1 ADMINISTRATION

BUDGETED EXPENDITURES

PERSONNEL

409 Payroll Processing fee	\$	1,100	
410 Salaries	\$	236,900	
461 Social Security Tax	\$	14,686	
462 Medicare	\$	3,440	
463 IMRF	\$	31,034	
464 Health Savings Act	\$	4,000	
465 Life insurance	\$	1,000	
466 Health and Dental Insurance	\$	55,000	
Total Personnel			\$ 347,160

CONTRACTUAL SERVICES

511 Maintenance (Buildings)	\$	8,000	
512 Maintenance (Equipment)	\$	1,000	
531 Accounting Services	\$	9,000	
533 Legal Services	\$	6,000	
591 Liability Insurance	\$	15,000	
555 Ride In Kane	\$	15,000	
551 Senior Committee	\$	2,000	
553 Printing Publishing	\$	5,000	
563 Youth Committee	\$	1,000	
564 Athletic Fields	\$	0	
562 Travel/Education Expenses	\$	4,000	
571 Utilities gas-electric	\$	10,000	
552 Telephone and internet service	\$	7,000	
561 Dues	\$	2,000	
592 Security	\$	8,000	
593 Web site	\$	8,000	
599 Miscellaneous	\$	3,000	
595 Audit	\$	9,500	
Grants & Foundations	\$	1,000	
Total Contractual			\$ 114,500

COMMODITIES

651 Office Supplies	\$	5,000	
652 Operating Supplies	\$	3,000	
Total Commodities			\$ 8,000

CAPITAL OUTLAY

820 Buildings/grounds	\$	22,000	
830 Equipment/Office (Furnace)	\$	4,000	
Total Capital Outlay			\$ 26,000

930 CONTINGENCY	\$	5,000	\$ 5,000
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TOTAL ADMINISTRATION			\$ 500,660
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1.2 ASSESSOR

BUDGETED EXPENDITURES

PERSONNEL

410 Salaries	\$	155,995.00	
461 FICA	\$	9,672.00	
463 IMRF	\$	17,734.00	
451 Health, Dental, and Life Insurance	\$	16,300.00	

Total Personnel \$ **199,701**

CONTRACTUAL SERVICES

512 Maintenance (Equipment)	\$	4,000	
513 Maintenance (Software)	\$	10,000	
551 Operating	\$	3,500	
553 Website	\$	2,500	
554 Printing	\$	200	
561 Dues	\$	750	
562 Travel Expenses	\$	3,500	
563 Training	\$	4,000	
564 Consulting Services	\$	18,000	
565 Other	\$	0	

Total Contractual \$ **46,450**

COMMODITIES

651 Office Supplies	\$	1,200	
652 Operating Supplies	\$	3,500	

Total Commodities \$ **4,700**

CAPITAL OUTLAY

830 Equipment, computer	\$	2,000	
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Total Capital Outlay \$ **2,000**

930 Contingency \$ **3,000** \$ **3,000**

TOTAL ASSESSOR \$ **255,851**

ESTIMATED BEGINNING BALANCE APRIL 1, 2023			\$	176,156
ESTIMATED REVENUE				
402 Grave O/C	\$	9,000		
403 Sales of Grave Spaces	\$	13,000		
406 Monument Permits	\$	500		
404 Investment Interest- dividend	\$	100		
400 Misc income	\$	1,000		
Total Revenue			\$	23,600
EXPENDITURES				
PERSONNEL				
510 Personnel (Includes FICA, etc.)	\$	20,000		
Total Personnel			\$	20,000
CONTRACTUAL SERVICES				
599 O/C & other	\$	8,000		
518 Landscape	\$	3,500		
549 Highway Dept. Time and Material	\$	2,500		
612 Equip Repair/Maintenance Rental	\$	3,500		
930 Contingency/ Consulting	\$	500		
Total Contractual Services			\$	18,000
COMMODITIES				
514 Utilities	\$	2,000		
517 Security	\$	500		
519 Hand Tools	\$	350		
929 Meetings Dues Membership	\$	300		
930 Building Maintenance	\$	400		
931 Misc / Office Supplies & Ed	\$	1,500		
Total Commodities			\$	5,050
CAPITAL OUTLAY				
521 Software & Hardware	\$	1,500		
Total Capital Outlay			\$	1,500
TOTAL CEMETERY EXPENDITURES			\$	44,550
ESTIMATED CEMETERY ENDING BALANCE MARCH 31, 2024			\$	155,206
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Cemetery Capital Fund (Land acquisition, equipment purchase, Cemetery Improvements)			\$	130,000
935 Capital Fund Expenditures	\$	10,000		
Capital Fund Ending Balance			\$	120,000

1.4 GENERAL ASSISTANCE FUND

Estimated BEGINNING BALANCE April 1, 2023		\$	65,500
ESTIMATED REVENUE			
330 Property Tax	\$	1,000	
330 Interest Income	\$	20	
TOTAL ESTIMATED REVENUES		\$	1,020
TOTAL ESTIMATED FUNDS AVAILABLE		\$	66,520
BUDGETED EXPENDITURES			
581 Administration	\$	500	
694 Illinois Fund	\$	1,000	
TOTAL GA EXPENDITURES/APPROPRIATIONS		\$	1,500
ESTIMATED GA ENDING BALANCE MARCH 31, 2024		\$	65,020

1.5 INC BOARD

ESTIMATED BEGINNING BALANCE APRIL 1, 2023		\$	0
ESTIMATED REVENUES			
PROPERTY TAXES	\$	58,873	
TOTAL ESTIMATED REVENUES		\$	58,873
TOTAL ESTIMATED FUNDS AVAILABLE		\$	58,873
TOTAL EXPENDITURES/APPROPRIATIONS		\$	58,873
ESTIMATED INC ENDING BALANCE MARCH 31, 2024		\$	0

SECTION 2: THE AMOUNT APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR

ENDING MARCH 31, 2024

1.1	GENERAL TOWN FUND	\$	499,660
1.2	ASSESSOR	\$	255,851
1.3	CEMETERY	\$	44,550
1.4	GENERAL ASSISTANCE FUND/HOME RELIEF	\$	1,500
1.5	INC BOARD	\$	61,481
TOTAL APPROPRIATIONS			\$ 863,042

SECTION 3: That each total may be divided among the objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount Of Eight Hundred Sixty-Three Thousand Forty Two Dollars for the year beginning April 1, 2023 and ending March 31, 2024

SECTION 4 That Section 2 shall be and is the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 5: A certified copy of the Budget & Appropriation Ordinance must be filed with the County clerk within 30 days after adoption.

ACTED on ^{may 9} ~~April 11~~, 2023 by the Board of Trustees, Blackberry Township, Kane County, Illinois.

AYES: 4
NAYES: 0
ABSENT: 1

Lisa Hodge
(TOWN CLERK)

Alvin Stul
(CHAIRPERSON)

