

**Minutes of Blackberry Township  
Regular Monthly Meeting  
43W390 Main Street Road, Elburn, IL 60119**

**December 12, 2023**

**CALL TO ORDER:** At the Blackberry Town Hall, Supervisor Steel called the meeting to order at 7:00 p.m. Trustees present were Judie Childress, Bill Earle, Eric Anderson and Harley Veldhuizen. Also present were Highway Commissioner Rod Feece, Assessor Riley Kavanaugh and Clerk Lisa Hodge.

**PLEDGE:** The Pledge was waived, as it was recited at the Town Levy Hearing held earlier that evening.

**CLERK:** Roll Call: Clerk Hodge called the roll: Veldhuizen-here, Earle-here, Anderson-here, Childress-here, Steel-here.

**PUBLIC COMMENT:** Deputy Sheriff Biddle reported on the shifts driving through the Cemetery. Mr. Butch Brundige commented on the Crown/Sugar Grove TIF.

**MINUTES:** The Trustees reviewed the minutes of the November 14, 2023 regular monthly meeting. Trustee Childress made a motion to approve the minutes as presented. Trustee Veldhuizen seconded. The motion carried unanimously by voice vote.

**ROAD COMMISSIONER:** Highway Commissioner Rod Feece reported that the Round-About on Main Street/Bliss/Fabyan did open. However, the newly formed dead-end on Bliss is still seeing a lot of traffic.

**ASSESSOR:** Assessor Rily Kavanaugh reported that they have been updating data & codes and working with the County also. She reviewed the new IT Company proposal. The offsite back-up was returned. Assessor Kavanaugh has been invited to speak at the MC Cares meeting in January.

**TRUSTEES:** Trustee Veldhuizen shared that he has a lot of used medical equipment available and the Township will post an inventory list. He also shared that the Elburn Christmas Stroll was great.

Trustee Earle suggested that the TOI Scholarship Application be posted on the Township Website. He also shared that the “Wreaths Across America” event will be December 16.

Trustee Childress updated the Board that the Village of Sugar Grove will present the TIF at an upcoming meeting.

**CEMETERY:** Sexton Jeanne Chybik reviewed the report with the Board. She also reported that there were 2 new RIK riders.

**SUPERVISOR:** Levy Ordinances-Town & Road District-Confirmation: Supervisor Steel provided a brief recap.

Adopt Calendar of Scheduled Meeting Dates: Supervisor Steel asked for a motion to adopt the Calendar of Scheduled Meeting Dates. Trustee Veldhuizen so moved, Trustee Anderson seconded. The motion carried unanimously by voice vote.

Adopt Township Holiday Schedule: Supervisor Steel asked for a motion to adopt the Township Holiday Schedule. Trustee Earle so moved, Trustee Childress seconded. The motion carried unanimously by voice vote.

Bank Discussion and Resolution: Supervisor Steel reviewed Resolution 2023/24-1 and led the discussion on moving all the Township accounts to Old Second. After discussion, Supervisor Steel asked for a motion to pass Resolution 2023/24-1. Trustee Childress so moved, Trustee Earle seconded. Supervisor Steel asked Clerk Hodge for a roll call vote to pass Resolution 2023/24-1. Clerk Hodge called the roll: Veldhuizen-yes, Earle-yes, Anderson-yes, Childress-yes, Steel-yes. The motion passed with 5 ayes, 0 nays, 0 absent.

Resolution for Paid Leave: Supervisor Steel led the discussion on the new law that will take effect on January 1, 2024.

**BILLS:** The Board reviewed the bills.

Road: Highway Commissioner Rod Feece reviewed the bills. He pointed out the salt bill for 800 Ton, which he must take 80% of what is ordered. A motion to pay the Road bills was made by Trustee Childress, seconded by Trustee Veldhuizen. Clerk Hodge called for a roll call vote to authorize the expenditures: Veldhuizen-yes, Earle-yes, Anderson-yes, Childress-yes, Steel-yes. The motion carried.

Town/Cemetery: A motion to pay the Town/Cemetery bills was made by Trustee Anderson, seconded by Trustee Veldhuizen. Clerk Hodge called for a roll call vote to authorize the expenditures: Veldhuizen-yes, Earle-yes, Anderson-yes, Childress-yes, Steel-yes. The motion carried.

**OLD BUSINESS:** Nothing at this time.

**NEW BUSINESS:** Clerk Hodge reviewed the Road District Settlement Sheet.

**PUBLIC COMMENT:** Nothing at this time.

**EXECUTIVE SESSION:** For Personnel: Supervisor Steel asked for a motion to enter into Executive Session for the purpose of Personnel. Trustee Earle so moved, Trustee Childress seconded. Clerk Hodge called the roll: Veldhuizen-yes, Earle-yes, Anderson-yes, Childress-yes, Steel-yes. The meeting entered into Executive Session at 8:14 p.m.

The meeting returned to open session at 8:58 p.m.

**ADJOURNMENT:** With no further business, a motion to adjourn was made by Trustee Veldhuizen, seconded by Trustee Earle. The meeting was adjourned at 9:00 p.m.

Respectfully Submitted,



Lisa L. Hodge, Blackberry Township Clerk

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