

**Minutes of Blackberry Township  
Regular Monthly Meeting  
43W390 Main Street Road, Elburn, IL 60119**

**February 13, 2024**

**CALL TO ORDER:** At the Blackberry Town Hall, Supervisor Esther Steel called the meeting to order at 6:30 p.m. Trustees present were Judie Childress, Bill Earle, Eric Anderson and Harley Veldhuizen. Also present were Highway Commissioner Rod Feece, Assessor Riley Kavanaugh and Clerk Lisa Hodge.

**PLEDGE:** Supervisor Steel led the Pledge of Allegiance.

**CLERK:** Roll Call: Clerk Hodge called the roll: Veldhuizen-here, Earle-here, Anderson-here, Childress-here, Steel-here.

**PUBLIC COMMENT:** Nothing at this time.

**MINUTES:** The Trustees reviewed the minutes of the January 9, 2024 regular monthly meeting. Trustee Veldhuizen made a motion to approve the minutes as presented, Trustee Anderson seconded. The motion carried unanimously by voice vote.

**ROAD COMMISSIONER:** Highway Commissioner Rod Feece reported that he ordered 300 Ton of salt that day. He is proceeding with an independent traffic study near the Crown property, which includes Green, Seavey, Findlay and Scott roads.

**ASSESSOR:** Assessor Riley Kavanaugh reported that all parcels have an address as they continue to add to and edit the website. They are also double checking on many “build dates”. All the new computers are backed up.

Supervisor Steel thanked Assessor Kavanaugh for helping with the setting up of the new computers.

**TRUSTEES:** Trustee Veldhuizen reminded the Board of AED and CPR training and asked for possible dates. Trustee Veldhuizen and Trustee Earle attended the Elburn Chamber of Commerce luncheon, and the topic was the Paid Leave Act. Trustee Earle would like to see a better light on the flagpole in front.

Trustee Anderson commented on the Mill Creek thread regarding snow events, parking and plowing. Trustee Anderson reported that he updated events on the website.

Trustee Childress reported that well testing kits will be available from the Kane-DuPage Water & Soil Conservation District for a fee, from February 26-March 10. The 708 Inc. Board will meet in February. Trustee Childress suggested that the Township look into scanning deposits and setting up the Supervisor’s phone for Supervisor Steel to get messages while away from the Township, as she is part-time.

**CEMETERY:** Sexton Jeanne Chybik reviewed the report with the Board. Supervisor Steel noted that Vicky Vandiver has offered to try to get perennials at cost from Wasco Nursery.

**SUPERVISOR:** Supervisor Steel updated the Board on the Banking transition, from Old National to Old Second. Positive pay will be set up. ACH will also be set up in the near future. Trustee Childress audited all insurance invoices, and they are up to date. Supervisor Steel thanked Trustee Childress for her help.

The Village of Elburn was awarded the OSLAD Grant, and the Township will still plan to fund the fishing pier.

**BILLS:** The Board reviewed the bills.

Road: Highway Commissioner Rod Feece reported that the Board will see three check registers because of switching Banks. There are two large bills: guardrail, salt. A motion to pay the Road bills was made by Trustee Anderson, seconded by Trustee Earle. Clerk Hodge called for a roll call vote to authorize the expenditures: Veldhuizen-yes, Earle-yes, Anderson-yes, Childress-yes, Steel-yes. The motion carried.

Town/Cemetery: Supervisor Steel noted that the Township roof was replaced because of storm damage. A motion to pay the Town/Cemetery bills was made by Trustee Veldhuizen, seconded by Trustee Anderson. Clerk Hodge called for a roll call vote to authorize the expenditures: Veldhuizen-yes, Earle-yes, Anderson-yes, Childress-yes, Steel-yes. The motion carried.

**OLD BUSINESS:** Trustee Anderson will delete one unnecessary Microsoft account.

**NEW BUSINESS:** Cemetery Maintenance: Highway Commissioner Rod Feece reported that the Cemetery maintenance will go to bid. He worked with Trustee Earle, Sexton Chybik and Supervisor Steel. A Bid Package was created. A notice will be published and added to the Township website.

Highway Commissioner Rod Feece commented on how well the Township Board and staff are getting along and putting in the extra time and effort.

The Green Road Cemetery maintenance proposal will occur in the future. Clerk Hodge offered the date of Lobby Day as April 17, in Springfield.

**PUBLIC COMMENT:** Mr. Ray Fugiel shared that he observed snow geese, which means a short winter. Mr. Butch Brundige commented that he was pleased to hear about the independent traffic study. Mr. Michel Biley had a few questions about the Township and the Sugar Grove TIF. Mr. Fugiel offered that the cost for a well test was about \$150.00.

**EXECUTIVE SESSION:** Nothing at this time.

**ADJOURNMENT:** With no further business, a motion to adjourn was made by Trustee Anderson, seconded by Trustee Earle. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Lisa L. Hodge, Blackberry Township Clerk

