

**BLACKBERRY TOWNSHIP  
BUDGET/APPROPRIATION ORDINANCE  
Town 2024/2025 - /**

**RECEIVED**

**APR 11 2024**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES OF BLACKBERRY TOWNSHIP, KANE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING APRIL 1, 2024 ENDING MARCH 31, 2025. ~~KANE COUNTY CLERK~~

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF BLACKBERRY TOWNSHIP, KANE COUNTY, ILLINOIS

**SECTION 1** THAT THE AMOUNTS HEREINAFTER SET FORTH, OR SO MUCH THEREOF MAY BE AUTHORIZED BY LAW, AND AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF BLACKBERRY TOWNSHIP, BE AND THE SAME ARE HEREBY APPROPRIATED FOR THE TOWN PURPOSES OF BLACKBERRY TOWNSHIP, KANE COUNTY, ILLINOIS, AS HEREINAFTER SPECIFIED FOR THE FISCAL YEAR BEGINNING APRIL 1, 2024 ENDING MARCH 31, 2025.

**SECTION 2:** THAT THE FOLLOWING BUDGET CONTAINING AN ESTIMATE OF REVENUES AND EXPENDITURES IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, GENERAL ASSISTANCE FUND, CEMETERY FUND AND THE MENTAL HEALTH SERVICES FUND

**GENERAL TOWN FUND**

<b>BEGINNING BALANCE</b>		\$	847,900
<b>ESTIMATED REVENUES</b>			
311 Property Tax	\$	851,900	
320 INC BOARD	\$	64,500	
330 General Assistance/home relief	\$	1,100	
335 Cemetery	\$	3,000	
342 Replacement Tax	\$	10,000	
381 Interest Income	\$	2,000	
382 Dividend Income	\$	1,000	
389 Miscellaneous Income	\$	2,000	
<b>TOTAL ESTIMATED REVENUES</b>		\$	<b>935,500</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>		\$	<b>1,783,400</b>
<b>BUDGETED EXPENDITURES</b>			
1.1 Administration	\$	568,300	
1.2 Assessor	\$	246,500	
General Town Fund sub total			\$ <b>814,800</b>
1.3 Cemetery	\$	38,600	
1.4 General assistance/home relief	\$	1,500	
1.5 INC BOARD	\$	64,500	
<b>Cemetery, General Assistance, INC sub total</b>			\$ <b>104,600</b>
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>		\$	<b>919,400</b>
<b>ENDING BALANCE MARCH 31, 2025</b>		\$	<b>864,000</b>

**1.1 ADMINISTRATION**

**BUDGETED EXPENDITURES**

**PERSONNEL**

409 Payroll Processing fee	\$	1,100	
410 Salaries	\$	210,000	
461 Social Security Tax	\$	13,100	
462 Medicare	\$	3,100	
463 IMRF	\$	14,300	
464 Health Savings Act	\$	7,500	
465 Life insurance	\$	1,000	
466 Health and Dental Insurance	\$	30,000	
<b>Total Personnel</b>			<b>\$ 280,100</b>

**CONTRACTUAL SERVICES**

510 Contract Assessor	\$	42,700.00	
511 Maintenance (Buildings)	\$	8,000	
512 Maintenance (Equipment)	\$	1,000	
531 Accounting Services	\$	9,000	
533 Legal Services	\$	6,000	
591 Liability Insurance	\$	15,000	
555 Ride In Kane	\$	15,000	
551 Senior Committee	\$	15,000	
553 Printing Publishing	\$	5,000	
563 Youth Committee	\$	1,000	
564 Park Contribution	\$	20,000	
562 Travel/Education Expenses	\$	4,000	
571 Utilities gas-electric	\$	10,000	
552 Telephone and internet service	\$	12,000	
561 Dues	\$	2,000	
592 Security	\$	8,000	
593 Web site	\$	3,000	
594 Penalties and Fees	\$	1,000	
599 Miscellaneous	\$	3,000	
595 Audit	\$	9,500	
Foundations, Grants and Scholarships	\$	1,000	
<b>Total Contractual</b>			<b>\$ 191,200.00</b>

**COMMODITIES**

651 Office Supplies	\$	5,000	
652 Operating Supplies	\$	3,000	
<b>Total Commodities</b>			<b>\$ 8,000</b>

**CAPITAL OUTLAY**

820 Buildings/grounds	\$	80,000	
830 Equipment/Office (Furnace)	\$	4,000	
<b>Total Capital Outlay</b>			<b>\$ 84,000</b>

	\$	5,000	<b>\$ 5,000</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$ 568,300</b>

1.2

**ASSESSOR**

**BUDGETED EXPENDITURES**

**PERSONNEL**

410 Salaries	\$	156,000
461 FICA	\$	9,700
463 IMRF	\$	17,700
451 Health, Dental, and Life Insurance	\$	16,300
467 Paroll Processing Fees	\$	1,000

**Total Personnel** \$ **200,700**

**CONTRACTUAL SERVICES**

512 Maintenance (Equipment)	\$	5,000
513 Maintenance (Software)	\$	12,000
551 Operating	\$	4,000
553 Website	\$	5,000
561 Dues	\$	800
562 Travel Expenses	\$	4,000
563 Training	\$	5,000

**Total Contractual** \$ **35,800**

**COMMODITIES**

651 Office Supplies	\$	1,500
652 Operating Supplies	\$	3,500

**Total Commodities** \$ **5,000**

**CAPITAL OUTLAY**

830 Equipment, computer	\$	2,000
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**Total Capital Outlay** \$ **2,000**

**930 Contingency** \$ **3,000** \$ **3,000**

**TOTAL ASSESSOR** \$ **246,500**

**CEMETERY**

<b>ESTIMATED BEGINNING BALANCE APRIL 1, 2024</b>	<b>\$</b>	<b>172,400</b>
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**1.3****ESTIMATED REVENUE**

402 Grave O/C	\$	11,000
403 Sales of Grave Spaces	\$	13,000
406 Monument Permits	\$	300
404 Investment Interest- dividend	\$	100
400 Misc income	\$	1,000
<b>Total Revenue</b>	<b>\$</b>	<b>25,400</b>

**EXPENDITURES****PERSONNEL**

510 Personnel (Includes FICA, etc )	\$	-
<b>Total Personnel</b>		

**CONTRACTUAL SERVICES**

599 O/C & other	\$	8,000
518 Landscape	\$	3,500
549 Highway Dept Time and Material	\$	2,500
612 Equip Repair/Maintenance Rental	\$	3,500
620 Professional mowing service	\$	14,500
930 Contingency/ Consulting	\$	500
<b>Total Contractual Services</b>	<b>\$</b>	<b>32,500</b>

**COMMODITIES**

514 Utilities	\$	2,000
519 Hand Tools	\$	400
929 Meetings Dues Membership	\$	300
930 Building Maintenance	\$	400
931 Misc / Office Supplies & Ed	\$	1,500
<b>Total Commodities</b>	<b>\$</b>	<b>4,600</b>

**CAPITAL OUTLAY**

521 Software & Hardware	\$	1,500
<b>Total Capital Outlay</b>	<b>\$</b>	<b>1,500</b>

<b>TOTAL CEMETERY EXPENDITURES</b>	<b>\$</b>	<b>38,600</b>
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<b>ESTIMATED CEMETERY ENDING BALANCE MARCH 31, 2025</b>	<b>\$</b>	<b>159,200</b>
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<b>Cemetery Capital Fund (Land acquisition, equipment purchase, Cemetery Improvements)</b>	<b>\$</b>	<b>20,000</b>
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935 Capital Fund Expenditures	\$	1,000
<b>Capital Fund Ending Balance</b>	<b>\$</b>	<b>19,000</b>

**GENERAL ASSISTANCE FUND**

1.4

Estimated BEGINNING BALANCE April 1, 2024			\$	45,000
<b>ESTIMATED REVENUE</b>				
330 Property Tax	\$	1,000		
330 Interest Income	\$	100		
<b>TOTAL ESTIMATED REVENUES</b>			\$	1,100
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>			\$	46,100
<b>BUDGETED EXPENDITURES</b>				
581 Administration	\$	500		
694 Illinois Fund	\$	1,000		
<b>TOTAL GA EXPENDITURES/APPROPRIATIONS</b>			\$	1,500
<b>ESTIMATED GA ENDING BALANCE MARCH 31, 2025</b>			\$	44,600

**INC BOARD**

1.5

ESTIMATED BEGINNING BALANCE APRIL 1, 2024			\$	0
<b>ESTIMATED REVENUES</b>				
PROPERTY TAXES	\$	64,500		
<b>TOTAL ESTIMATED REVENUES</b>			\$	64,500
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>			\$	64,500
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>			\$	64,500
<b>ESTIMATED INC ENDING BALANCE MARCH 31, 2025</b>			\$	0

**SECTION 2: THE AMOUNT APPROPRIATED FOR TOWNSHIP PURPOSES FOR FISCAL YEAR ENDING MARCH 31, 2025 :**

1.1	GENERAL TOWN FUND	\$	568,300	
1.2	ASSESSOR	\$	246,500	
1.3	CEMETERY	\$	38,600	
1.4	GENERAL ASSISTANCE FUND/HOME RELIEF	\$	1,500	
1.5	INC BOARD	\$	64,500	
	<b>TOTAL APPROPRIATIONS</b>			<b>\$ 919,400</b>

**SECTION 3** That each total may be divided among the objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of nine hundred ninety thousand four hundred for the fiscal April 1, 2024 through March 31, 2025.


**SECTION 4:** That Section 2 shall be and is the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

**SECTION 5:** A certified copy of the Budget & Appropriation Ordinance must be filed with the County clerk within 30 days after adoption.

ACTED on April 09, 2024 by the Board of Trustees, Blackberry To

AYES: 5  
NAYES: 0  
ABSENT: 0

  
\_\_\_\_\_  
(CHAIRPERSON)

  
\_\_\_\_\_  
(Town Clerk)

